

REGISTRATION FORM – Summer and Fall 2007

**"Best Practices for EXTRACLASSROOM ACTIVITY FUNDS"
with attention to internal fiscal controls and fund safety
for CENTRAL TREASURERS, INTERNAL AUDITORS, FACULTY AUDITORS and
FUND ADMINISTRATORS**

Check one: Choose from Six Locations – NOTE DIFFERENT TIMES

- ___ *Southern Tier West - Thursday, August 16, 2007* - 12:30 PM to 3:30 PM
Cattaraugus-Allegany BOCES, Olean, New York
- ___ *Southern Tier Central - Friday, August 17, 2007* - 9:00 AM to 12:00 Noon
Greater Southern Tier BOCES, Bath, New York
- ___ *Mid-State New York - Tuesday, August 28, 2007* - 9:00 AM to 12:00 Noon
OSU, Phoenix Education Center, Phoenix (Syracuse area), New York
- ___ *WNY and Finger Lakes New York - Monday, September 24, 2007* - 12:30 PM to 3:30 PM
Victor Central Schools, Victor (Rochester area), New York
- ___ *Capital Region New York - Tuesday, September 25, 2007* - 9:00 AM to 12:00 Noon
Capital Region BOCES, Albany, New York
- ___ *North Central New York - Wednesday, September 26, 2007* - 9:00 AM to 12:00 Noon
Jefferson-Lewis BOCES, Watertown, New York

NAME OF SCHOOL DISTRICT: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE: () _____ FAX: () _____

NAME OF PARTICIPANT: _____

Cost - The cost of the workshop is \$175 for one person, \$150 for the second participant, and \$125 for the third and subsequent participants from the same school district. The workshop is BOCES aidable through COSER 517 - direct or through cross-contract with the Greater Southern Tier BOCES.

TOTAL AMOUNT: \$ _____

Check one: METHOD OF PAYMENT

- ___ Check or purchase order # _____ to "Greater Southern Tier BOCES" (enclose)
- ___ Please bill through my BOCES, cross-contract with the Greater Southern Tier BOCES, COSER 517 as follows:

Name of BOCES: _____

NOTE: School districts not a component of the Greater Southern Tier BOCES must send a written request to their BOCES District Superintendent requesting a cross-contract for Coordination COSER 517.

Superintendent's Signature: _____ Date: _____

FAX to (716) 672-5472, then MAIL to:

Dr. James M. Merrins, Executive Program Administrator, Greater Southern Tier BOCES
Administrative Support Programs, 42 Rosalyn Court; Fredonia, NY 14063

QUESTIONS: State Office (716) 672-5473 **www.SuperintendentOfSchools.com**