

SCHOOL DISTRICT
BOARD OF EDUCATION POLICY

SAMPLE - modify as needed

ORIENTATION OF NEW BOARD MEMBERS

(Adopted ____ 2000)

The election to the office of School Board Member carries great responsibilities to the community and children of the _____ School District. It is the belief of the Board of Education that participation in a program of orientation would be helpful to any member elected to the Board of Education for a first term. Therefore, the following program of orientation shall be available.

1. Each School Board Member elected to a first term shall be encouraged to attend the annual NYS School Board Association workshop for new board members. The new members shall also be encouraged to attend any local programs of orientation for new school board members.
2. Each School Board Member elected to a first term shall be provided an opportunity to an orientation meeting with the President of the Board of Education and the Superintendent to tour the District buildings and discuss the following:
 - a. expectations of Board Members
 - b. organization of the Board and District
 - c. laws, regulations, policies, goals, rules, regulations and procedures of the Board and District
3. Each School Board Member elected or appointed to a first term shall be provided a portfolio of information prepared by the Superintendent. Said portfolio shall contain, but not be limited to a copy of the following documents:
 - a. Board of Education books containing Board of Education: Philosophy, Goals, Models, plans and Policies.
 - b. School Law book by NYS SBA (most recent edition)
 - c. Superintendent's current contract with the Board of Education
 - d. Teachers' agreement with the Superintendent and Board of Education
 - e. A staff directory (showing names, address and positions)
 - f. Master class schedule for the Junior High School and High School