

BOARD OF EDUCATION SELF-EVALUATION

Sample #2 – modify as needed

Based upon your perception of your current Board of Education, please respond to each question. All responses will be kept confidential.

Please use the following scale to respond to the statements which are provided. If unsure of an answer, feel free to respond with a “D” for Don’t know.

Each statement should be scaled first for yourself as an individual, and then for how you perceive the statement to apply to the whole Board.

Scale: 5. Always 4. Frequently 3. Usually 2. Occasionally 1. . Never D - Don’t Know

Please complete and return to the President of the Board of Education by _____.

Name of Board member: _____

I. GENERAL - Board of Education members:

ME WHOLE BOARD

1. Give administrators work based on personal interests.
2. Support policy in the community, even in instances when they, as individuals, might oppose it.
3. Keep executive session matters confidential.
4. Understand that their legislated authority extends only to the board table.
5. Are prepared, present, on time to BOE meetings.
6. Visit school regularly, with notice and/or invitation.
7. Attend school functions (games, PTA meetings, open houses, plays, musicals, etc.) regularly.

Comments:

II. STAFF AND PERSONNEL RELATIONS - Board of Education members:

ME WHOLE BOARD

8. Treat administrators with respect even if they disagree with them.
9. Refrain from criticism of fellow BOE member
10. Keep family/friends' interests out of BOE discussions and decisions.
11. Commend staff members for individual achievements.

Comments:

III. FINANCIAL AND BUSINESS MANAGEMENT - Board of Education members:

ME WHOLE BOARD

12. Regularly review pertinent information such as financing, enrollments, building utilization, program requirements.
13. Make decisions based on a balance between need and taxpayers' ability to pay.
14. Take active leadership in gaining community support for enhancing district needs (budget).

Comments:

IV. BOARD-SUPERINTENDENT RELATIONS

ME **WHOLE**
BOARD

15. Solicit feedback from the superintendent.
16. Refrain from criticism of the superintendent outside of executive sessions.
17. Request information thru the superintendent and his/her staff with the superintendent's knowledge.
18. Provide constructive criticism when appropriate.
19. Discuss matters of concern as soon as reasonably possible rather than letting them wait.

Comments:

V. PRESIDENT -The Board of Education President:

ME **WHOLE**
BOARD

20. Asks those who bring "problems" to the BOE to first go through proper channels.
21. Keeps meetings "on track" and follows agendas.
22. Allows audience participation at BOE meetings but also makes it clear a reasonable amount of time is allowed.

Comments:

VI. BOARD FUNCTIONING - Board of Education members:

ME WHOLE BOARD

- 23. Provide an orientation program for new members.
- 24. Have an operational Philosophy or Mission Statement which guides decision making.
- 25. Spend time working on committees to accomplish BOE goals.
- 26. Avoid becoming involved in the administration of the district.

Comments:

VII. GROUP PROCESS - How we function within the BOE (including Superintendent):

ME WHOLE BOARD

- 27. Members feel free about voicing concerns, or asking for clarification, even when others may not agree with them.
- 28. Members rely on specific individuals to initiate discussion and make recommendations.
- 29. Members ask for clarification if they are unsure of the message someone is trying to communicate.
- 30. Members are willing to acknowledge and deal with conflict.
- 31. Members are able to disagree with each other in ways that do not alienate one another.
- 32. Most members of the BOE are aware of tone of voice, facial expressions, gestures, and other nonverbal cues of the other members.

Comments:

VIII. GOAL DEVELOPMENT/ACHIEVEMENT - The Board of Education:

**ME WHOLE
 BOARD**

- 33. Establishes yearly goals and objectives for the district.
- 34. Monitors and evaluates district progress in achieving the goals and objectives.
- 35. Develops a long-range plan (three to five years) for the district.
- 36. Focuses on the mission statement of the district.
- 37. Communicates goals and objectives and progress toward goals and objectives to the community.

Comments: